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**KIPP ACADEMY LYNN CHARTER SCHOOL AND KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

February 7, 2017

9 :00 a.m.

A meeting of the Board of Trustees of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL** (collectively, the “Schools”) convened at 9:00 a.m. on February 7, 2017 at Goodwin Procter, 100 Northern Avenue Boston, Massachusetts. The meeting was held in compliance with the open meeting laws and a quorum of the trustees was present. The trustees present were Mike Kendall, Amanda Fernandez, Amanda Seider, Joel Abramson, Tom Beecher, Jennifer Davis, Caleb Dolan, and Skip Besthoff. The trustees that were absent were Eric Svenson, Trinidad Flores, and Doug Borchard. Also present were Laurie Kennedy, Mekka Smith, Jacqueline Hayes, Kevin Taylor, Robert Baldwin, Matthew Cameron, Payson Lyman, and Yvon Biselele.

Michael Kendall, the chair, called the meeting to order at 9:04 a.m. and presided throughout the meeting. Yvon Biselele, executive assistant, kept the minutes of the meeting. Kendall ascertained that sufficient trustees were present at the meeting and that a quorum existed.

After welcoming the trustees who were present at the meeting, Kendall, the chair asked if any attendees would be recording the meeting. Michael Kendall presented the agenda as follows: (1) welcome and gratitude; (2) updates from the schools; (3) finance and facilities updates; (4) growth updates, Lynn growth, Boston seats and charter renewal (5) dashboard; (6) advocacy updates and exploration; (7) DEI update (8) development updates; (9) committee updates; (10) and consent agenda votes.

1. Welcome & Gratitude

Kendall opened the meeting by introducing the board and guests.

2. Updates from Schools

Kendall directed the attention of the board to updates from schools. The board reviewed academic progress for each grade space in both Boston and Lynn. Particularly middles school math. The board discussed what steps had already been taken to strengthen middle school math performance and inquired as to what additional resources and strategies might be helpful supports.

3. Finance and Facilities Update

Kendall directed the attention of the board to Finance and Facilities update. Kevin Taylor led the discussion. Taylor highlighted the current construction progress at the High Rock location for the new expansion. Kevin presented a proposal for a new permanent high school space on Monroe Street. Kevin highlighted advantages and disadvantages of the location and gave a brief overview of the search process. After all questions were answered and there was no further discussion, the Trustees by UNANIMOUS vote, took the following action:

VOTED: To approve 1.5 million in pre-construction spending for the Munroe street building.

4. Growth Updates: Lynn Growth: Boston seats and charter renewal

Kendall directed the attention of the board to the Growth Updates. Caleb Dolan led the discussion. Dolan discussed the growth vision and goals for KIPP Massachusetts for the upcoming years, which included a proposal to expand to a second elementary and middle school grade span in Lynn. Dolan highlighted the fact that we have already identified a founding elementary school principal. After all questions were answered and there was no further discussion, the Trustees by UNANIMOUS vote, took the following action:

VOTED: To approve the proposed growth plan for Lynn.

5. Dashboard

Kendall directed the attention of the board to the dashboard. Caleb Dolan led the discussion. Dolan highlighted the work of our students via an upcoming musical and the long hours of preparation and practice to perfect their performing skills. Dolan went on to discuss the current lottery process in Boston and how the application being aggregated on one website has been very helpful to families and the schools. Dolan closed the discussion by addressing the dashboard and reviewing the progress of our schools, staff, students, and financial model.

6. Advocacy Updates & Exploration

Kendall then directed the attention of the board to advocacy update and exploration section. Tom Beecher and Caleb Dolan led the discussion. Beecher briefly highlighted the advocacy vision and the timeline of presentations for the vision and the work that is being done. Dolan discussed parent involvement in advocacy and how beneficial it has been to the KIPPMA vision and work.

7. DEI Update

Kendall then directed the attention of the board to the diversity, equity, and inclusion update. Amanda Seider led the discussion. Seider shared that, after exploring a consultant option, the board will not be moving forward with a DEI consultant. Seider discussed that the DEI work should be ready before the next board treat this upcoming August.

8. Development Update

Kendall directed the attention of the board to the development update. Laurie Kennedy led the discussion. Kennedy highlighted the partnerships and current funding updates since the last board meeting. Kennedy went on to discuss KIPP events and how the board can get involved during these events.

9. Committee Updates

Kendall directed the attention of the board to committee updates. Amanda Seider and committee chairs led the discussion. The chair of each committee gave a brief update to the board on their current work. Overall, the committees are meeting their goals and have found the restructuring this past August helpful to their work.

10. Consent Agenda Votes

a. Boston Handbook Updates

Kendall directed attention to the Boston handbook updates and asked for discussion and approval of the Boston handbook updates. After all questions were answered



and there was no further discussion, the trustees by UNANIMOUS vote took the following action:

VOTED: To approve Boston handbook updates.

b. Lynn Schedule Amendment Proposal

Kendall directed attention to the Lynn schedule amendment proposal and asked for discussion and approval of the Lynn schedule amendment proposal. After all questions were answered and there was no further discussion, the trustees by UNANIMOUS vote took the following action:

VOTED: To approve the Lynn schedule amendment proposal.

c. Real Estate Votes

Kendall directed attention to the real estate votes and asked for discussion and approval of the real estate votes. After all questions were answered and there was no further discussion, the trustees by UNANIMOUS vote took the following action:

VOTED: To approve the real estate votes.

d. 12.7.16 KIPPMA December Board Minutes

Kendall directed attention to the board of trustees meeting minutes of December 7, 2016 and asked for the discussion and approval of the December 7, 2016 meeting minutes. After all questions were answered and there was no further discussion, the trustees by UNANIMOUS vote took the following action:

VOTED: To approve the 12.7.16 KIPPMA December Board Minutes.

e. MCPSA Application

Kendall directed attention to the MCPSA Application and asked for discussion and approval of Kevin Taylor's nomination to the MCPSA. After all questions were answered and there was no further discussion, the trustees by UNANIMOUS vote took the following action:

VOTED: To approve Kevin Taylor's nomination to the MCPSA.

The meeting adjourned at 11:00 a.m.



Listed of Documents used at the meeting:

Meeting Agenda; Monumental Growth Strategy to 2027; Finance-Facilities Presentation; February 2017 Dashboard; KIPPLA Board Resolutions for Safe School Zone; FY17 Development Report; Compensation Committee FY17 Goals; Advocacy Task Force FY17 Goals; Finance Committee FY17 Goals; Governance Committee FY17 Goals; Teaching & Learning FY17 Goals; FY17 Finance Report; Compliance Report; Boston Handbook Updates; Lynn Schedule Amendment Proposal; Real Estate Votes, 12.7.16 KIPPMA Board Meeting Minutes; MCPSA Application.

Joel Abramson, Secretary

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