

**KIPP ACADEMY LYNN CHARTER SCHOOL AND
KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

January 12, 2018, 1:00 PM

The meeting of the Board of Trustees of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL** (collectively, the “Schools”) convened at 1:00 p.m. on January 12, 2018, at 75 Pleasant Street – Rooms 137ABC, Malden, Massachusetts, held in compliance with the open meeting laws, at which a quorum of the Trustees was present. The Trustees present were Joel Abramson, Tom Beecher, Caleb Dolan, Jennifer Davis, Matt Fates, Michael Kendall, Shenkiat Lim, Amanda Seider, and Eric Svenson. The Trustees absent were Jennifer Betancourt, Douglas Borchard, Dawn Foye. Also present were Alison Bagg, Nikki Barnes, Patrick Buckwalter, Cliff Chuang, Emily DoBell, Farida Mama Graham, Jacqueline Hayes, Rachel Heuisler, Alyssa Hopkins, Jordan Pina, Emily Rodriguez, Mekka Smith, Brenton Stewart, Kevin Taylor, and Stef Tucker.

Michael Kendall, the chair, called the meeting to order at 1:02 p.m. and presided throughout the meeting. Jordan Pina, Executive Assistant to the Leadership Team, kept the minutes of the meeting. Kendall ascertained that sufficient Trustees were present at the meeting, and that, accordingly, a quorum existed.

After welcoming the Trustees who were present at the meeting, Kendall presented the agenda as follows: (1) Welcome; and (2) Interview Regarding the Request for the Increase to KIPP Academy Lynn Charter School’s Enrollment.

1. Welcome

Mike Kendall, Chair, opened the meeting by confirming board attendance. Brenton Stewart, School Development and Data Specialist at the Massachusetts Department of Elementary and Secondary Education (DESE) introduced members of the interview committee and gave a brief overview of the interview process.

2. Interview Regarding the Request for the Increase to KALCS Enrollment

Stewart, along with other members of the committee, including Alison Bagg, Patrick Buckwalter, Cliff Chuang, and Alyssa Hopkins began directing questions both to the Board and members of the KIPP Regional Office staff. Topics of focus during the interview included ensuring quality of academic programming, timing and scope of the increase request, actions taken to prepare operations and staffing structures to support additional students, previous elementary and secondary academic results at KIPP Academy Lynn Charter Schools (KALCS) and KIPP Academy Boston Charter Schools (KABCS), student support programming, discipline rates, and the qualifications of potential school leaders, Emily DoBell and Farida Mama Graham.

The meeting adjourned at 3:07PM.

List of Documents Used at the Meeting

- DESE KIPP Academy Lynn Charter School Data Packet
- DESE KIPP Academy Boston Charter School Data Packet
- KIPP Academy Lynn Charter School Supplemental Expansion Request Submission, Submitted January 10, 2018
- KIPP Academy Lynn Charter School Expansion Amendment Request, Submitted August 1, 2017

Joel Abramson, Secretary

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