

**KIPP ACADEMY LYNN CHARTER SCHOOL AND
KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES TEACHING AND LEARNING COMMITTEE**

June 27, 2017

11:00 a.m.

The meeting of the Board of Trustees Teaching and Learning Committee of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL** (collectively, the “Schools”) convened at 11:00 a.m. on Tuesday, June 27, 2017, at 37 Babson St. Mattapan, MA. The Trustees present were Jennifer Davis and Caleb Dolan. The Trustees absent were Doug Borchard and Trinidad Flores. Also present were Hillary Kopp, Emily Rodriguez, and Mekka Smith.

Jennifer Davis called the meeting to order at 11:15 a.m. and presided throughout the meeting. Mekka Smith, Chief of Staff, kept minutes of the meeting. After welcoming participants at the meeting, Davis presented the agenda as follows: (1) review highlights from the June dashboard (SY17 results); (2) preview summative report data; (3) discuss teaching and learning positions, structure, and rationale for SY17-18; (4) wrap up and next steps.

1. Review highlights from the SY 17 results

Davis asked questions about the SY 17 results as presented on the June dashboard deck. The discussion covered the following topics: elementary results are aligned across schools; at the high school, there is a push for students to do more “heavy lifting” in their work.

2. Preview summative report data

Davis led the conversation about inputs that influence the summative scores, such as the student and adult culture at KIPP Academy Lynn. The issue of teacher turnover was also addressed. Dolan shared that looking forward, there will be intensive coaching and planning to benefit the middle school, which did not meet all of its academic goals in SY17.

3. Discuss teaching and learning positions, structure, and rationale for SY17-18.

Rodriguez reviewed the regional office chart and shared the purpose of achievement leaders: to build the capacity in teachers and leaders through coaching. They plan and lead math,

science, and ELA meetings for teachers. A discussion followed about the investments around co-teaching and support for teachers who require additional professional learning development. The committee also discussed the idea behind “Strong Start”-the first month of school-which is to clear school leaders’ calendars to focus on modeling and teaching when necessary.

4. Wrap up and next steps

One area that the staff will investigate is summer intervention opportunities. There are many options in Boston, and an unknown number of programs that are offered in Lynn or the North Shore area.

The meeting adjourned at 12:20pm.

List of Documents Used at the Meeting:

- 2017-18 regional office organizational chart
- June 2017 Board of Trustees dashboard (SY 17 results)

[Joel Abramson, Secretary]