

**KIPP ACADEMY LYNN CHARTER SCHOOL AND
KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES GOVERNANCE COMMITTEE**

**June 20, 2017
9:00 a.m.**

The meeting of the Board of Trustees Governance Committee of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL** (collectively, the “Schools”) convened at 9:00 a.m. on June 20, 2017, at 60 Canal St. Boston, MA. The Trustees present were Amanda Seider, Amanda Fernandez, Caleb Dolan. Michael Kendall and Tom Beecher joined by phone. Also present were Mekka Smith and Jaqueline Hayes (by phone).

Amanda Seider called the meeting to order at 9:00 a.m. and presided throughout the meeting. Mekka Smith kept the minutes of the meeting.

After welcoming the Trustees who were present at the meeting, Seider presented the agenda as follows: (1) updates on new board members; (2) draft FY18 board organization chart; (3) by-laws updates; (4) ED succession planning; and (5) next steps.

1. Updates on new board members

Kendall shared highlights from conversations with potential board members. The committee discussed the necessity for a chair change in the Finance committee. Fernandez provided an update with the Latinos for Education board fellow preparation.

2. Draft FY18 board organization chart

Seider and Dolan shared the proposed chart for FY18 and asked if members had any changes to propose. There was discussion about which board members and non-board members would definitely not return and who would lead each committee. The Development Task Force was removed for the 2017-18 school year.

3. By-laws updates

Hayes shared updates to the by-laws, which were required by the charter office. One major change was board members would be eligible to serve for up to seven three-year terms. She shared there were changes to accommodate language clarification.

4. ED Succession Planning

Seider shared the updates to the Executive Director succession plans. One item of discussion was that the board would lean in strategically and would ask the Chief Operating Officer to be the interim ED. The board members discussed how other KIPP regions would lean in and support the interim leader.

5. Next Steps

Next changes for KIPP MA staff are to make discussed changes to board organization chart and for Seider to follow up with new board members.

The meeting adjourned at 11:00a.m.

List of Documents Used at the Meeting

- KIPP MA By-laws (updated spring 2017)
- FY2017-18 board organizational chart

[Joel Abramson, Secretary]