

**KIPP ACADEMY LYNN CHARTER SCHOOL AND
KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

February 7, 2018, 9:00 AM

The meeting of the Board of Trustees of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL** (collectively, the “Schools”) convened at 9:00 a.m. on February 7, 2018, at 37 Babson Street – Room 231, Mattapan, Massachusetts, held in compliance with the open meeting laws, at which a quorum of the Trustees was present. The Trustees present were Joel Abramson, Tom Beecher, Jennifer Betancourt, Douglas Borchard, Caleb Dolan, Matt Fates, Dawn Foye, Michael Kendall, Shenkiat Lim, Amanda Seider, and Eric Svenson. The Trustees absent were Jennifer Davis. Also present were Jacqueline Hayes, Lizzy Jacques (until 9:17am), John Kalafatas, Denise Meja (until 9:17am), Louis Montes (until 9:17am), Liam O’Brien (until 9:17am), Jordan Pina, Mekka Smith, Kevin Taylor, and Jose Vilorio (until 9:17am).

Michael Kendall, the chair, called the meeting to order at 9:04 a.m. and presided throughout the meeting. Jordan Pina, Executive Assistant to the Leadership Team, kept the minutes of the meeting. Kendall ascertained that sufficient Trustees were present at the meeting, and that, accordingly, a quorum existed.

After welcoming the Trustees who were present at the meeting, Kendall presented the agenda as follows: (1) Welcome and Introductions; (2) Dashboard Updates; (3) DEI Updates and Individual Work; (4) Advocacy & Development Updates; (5) Committee Updates; and (6) Consent Agenda Votes.

1. Welcome and Introductions

Mike Kendall, Chair, opened the meeting by confirming board attendance. Caleb Dolan, Executive Director, introduced Liam O’Brien, 8th Grade Science Teacher at KIPP Academy Boston Middle School, and a panel of four 8th grade students to talk about their design project for Boston Medical Center patients living with Cerebral Palsy.

2. Dashboard Updates

Kendall next directed the attention of the group to the Dashboard Updates. Dolan walked through a high-level overview of academic results and non-academic goals. Discussion focused on alumni college status, student recruitment, staff retention, and staff benefits.

3. DEI Updates and Individual Work

Kendall then directed the attention to the DEI Updates and Individual Work. Amanda Seider, Vice Chair, walked through the agenda for the session as follows: (1) Relationship Building, (2) Individual Tasks, and (3) Group Tasks. Mekka Smith, Chief of Staff, gave a brief overview of the DEI (diversity, equity, and inclusion) work happening at the school level and connected it to the meeting’s agenda. Seider led the group through a presentation and discussion about diversity, equity, and inclusion as it relates to the Board’s members, KIPP MA, and other local charter schools.

4. Advocacy & Development Updates

Kendall directed the attention of the Board to the Advocacy & Development Updates. Laurie Kennedy, Senior Director of Development, shared information for two upcoming events held by the Development Department this spring, and Dolan gave a brief overview of the current known status of KIPP MA's Lynn Charter expansion.

5. Committee Updates

Due to time limitations, this agenda item was not covered.

6. Consent Agenda Votes

Kendall next directed the attention of the board to the Consent Agenda Votes and asked for discussion and approval. Jackie Hayes, Director of Compliance & General Counsel, presented the Updated KIPP MA By-Laws and noted that the proposed changes were minor technical changes to comply with requests for the Charter School Office. Kendall presented various committee meeting minutes from the previous months. After discussion of all topics, the Board of Trustees (the "Board"), by UNANIMOUS vote, took the following actions:

VOTED: To approve the Updated KIPP By-Laws.

VOTED: To approve the previous Board and committee Minutes.

The meeting adjourned at 10:59AM.

List of Documents Used at the Meeting

- College Match Memo
- February 2018 Dashboard
- KIPP MA Diversity, Equity, and Inclusion Vision
- Diversity, Equity, and Inclusion Memo
- KIPP MA Board DEI Session PowerPoint Deck
- "Why Are All the Black Kids Sitting Together in the Cafeteria?": And Other Conversations about Race by Dr. Beverly Daniel Tatum – Chapter 1
- Qroe Memo – February 5, 2018
- Compliance Report to the Board – February 7, 2018
- Compliance Overview for Board Vote
- Updated KIPP By-Laws for Board Vote
- Previous Board and Committee Minutes for Board Vote

Joel Abramson, Secretary