

**KIPP ACADEMY LYNN CHARTER SCHOOL AND
KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF THE GOVERNANCE COMMITTEE
OF THE BOARD OF TRUSTEES**

March 20, 2018, 9:00 AM

The meeting of the Governance Committee of the Board of Trustees of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL** (collectively, the “Schools”) convened at 9:00 a.m. on March 20, 2018, at 37 Babson Street, Mattapan, MA, held in compliance with the open meeting laws, at which a quorum of the Trustees was present. The Trustees present were Caleb Dolan and Amanda Seider. Trustees Tom Beecher and Michael Kendall joined via phone. Trustee Jennifer Betancourt was absent. Also present was Mekka Smith. Jackie Hayes joined via phone.

Amanda Seider, the chair, called the meeting to order at 9:35a.m. and presided throughout the meeting. Mekka Smith, Chief of Staff, kept the minutes of the meeting. Seider ascertained that sufficient Trustees were present at the meeting, and that, accordingly, a quorum existed.

After welcoming the Trustees who were present at the meeting, Seider presented the agenda as follows: (1) Welcome and Introductions; (2) Board Composition and Planning; (3) Risk Management; and (4) Diversity, Equity, and Inclusion Planning.

1. Welcome and Introductions

Amanda Seider, Chair, opened the meeting by introducing the board and guests.

2. Board Composition and Planning

Seider directed the attention of the committee to the Board Composition Planning. Seider began by giving an overview of known transitions from the board, including Eric Svenson who is currently serving as Chair of the Facilities Committee. In his absence, the Board will ask Matt Fates, to act as interim Chair. Other shifts include Caleb Dolan, Executive Director, taking over for Emily Rodriguez, Managing Director of Elementary Schools, as the staff sponsor for the Teaching and Learning Committee. Seider next presented Ive Gonzalez as a potential addition to the Board as a member for a vote at the April 2018 Board of Trustees Meeting. Then, the Committee reviewed the Draft SY19 Board of Trustees calendar, and Dolan suggested removal of the proposed December 2018 and February 2019 meetings in favor of one January 2019 meeting. Finally, Seider discussed KIPP MA’s involvement in the Latinos for Education Fellowship and named the top priority for Board Fellow expertise would be data, technology, and facilities.

3. Risk Management

Seider then directed the attention of the committee to the Risk Management. The Committee reviewed the Risk Management Report Card from the KIPP Foundation, and highlighted areas for growth, including inconsistency in school culture, social media use, and other financial risks. The Committee resolved to share the Risk Management Report Card with the full Board of Trustees 2-3 times per year moving forward, after the Finance Committee

reviews financial risk and the People Committee does the same for human resources-related risks.

4. Diversity, Equity, and Inclusion Planning

Seider next directed the committee to the Diversity, Equity, and Inclusion Planning. This second was not covered due to time.

The meeting adjourned at 11:00AM.

List of Documents Used at the Meeting

- SY18 KIPP MA BOT Committee and Task Force Chart
- SY18 KIPP MA Board Skillset Summary v.March 2018
- Ive Gonzalez Profile
- Ive Gonzalez Bio 2018
- Board Calendar 2018-2019 (DRAFT)
- KIPP MA ED Succession Workbook/Plan
- Latino Board Fellowship Program Overview
- SY18 Governance Committee Goals
- March 2018 Governance Committee Goals
- Risk Management Report Card

Joel Abramson, Secretary