

**KIPP ACADEMY LYNN CHARTER SCHOOL AND  
KIPP ACADEMY BOSTON CHARTER SCHOOL  
MINUTES OF THE MEETING OF THE GOVERNANCE COMMITTEE  
OF THE BOARD OF TRUSTEES**

**June 19, 2018, 10:00 AM**

The meeting of the Governance Committee of the Board of Trustees of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL** (collectively, the “Schools”) convened at 10:00 a.m. on June 19, 2018, at 37 Babson Street, Mattapan, MA, held in compliance with the open meeting laws, at which a quorum of the Trustees was present. The Trustees present were Caleb Dolan and Amanda Seider. Trustees Tom Beecher, Jennifer Betancourt, and Michael Kendall joined via phone. Also present was Mekka Smith.

Amanda Seider, the chair, called the meeting to order at 10:02a.m. and presided throughout the meeting. Mekka Smith, Chief of Staff, kept the minutes of the meeting. Seider ascertained that sufficient Trustees were present at the meeting, and that, accordingly, a quorum existed.

After welcoming the Trustees who were present at the meeting, Seider presented the agenda as follows: (1) Welcome and Review SY19 Calendar; (2) SY19 Board Committees; (3) KIPP MA DEI Strategic Plan; and (4) Overview of Potential New Board Member.

**1. Welcome and Review SY19 Calendar**

Amanda Seider, Chair, opened the meeting by introducing the board and guests. Seider then presented the updated version of the Draft SY19 Board Calendar. The Committee reviewed the document, and briefly discussed conflicts for the date of the Board Retreat.

**2. SY19 Board Committees**

Seider directed the attention of the committee to the SY19 Board Committees, where changes to staff sponsor assignments were discussed. Changes included Liz Dignan, Senior Director of Finance, and Jackie Hayes, General Counsel & Director of Compliance and Accountability, to act as sponsors for the Finance and Facilities Committees, respectfully. Additionally, non-Board committee member, Stephanie Oliveras, Senior Relationship Manager at Bank of America Merrill Lynch, will move to the Facilities Committee. Finally, Luis Gondelles, current Latinos for Education Board Fellow, will be added to the Teaching & Learning and Finance Committees.

**3. Overview of Potential New Board Member**

Seider next directed the committee to the Overview of Potential New Board Member. The Committee reviewed the CV of Luis Gondelles, current Latinos for Education Board Fellow, and decided as a next step to invite him to the June Board meeting.

**4. KIPP MA DEI Strategic Plan**

Seider then directed the attention of the committee to the KIPP MA DEI Strategic Plan. Mekka Smith, Chief of Staff, gave a brief overview of the plan and highlighted the Board’s

role. The Committee held a brief discussion where they gave feedback about the document, and asked for the plan to be revisited at the September Retreat.

The meeting adjourned at 10:52AM.

List of Documents Used at the Meeting

- Draft SY19 Board Calendar, v.2
- SY19 Board Committee and Task Force Roster
- SY18 Board Skillset Summary, v.June 2018
- KIPP MA DEI Strategic Plan, v.2
- Latino Board Fellowship Overview Document
- Luis Gondelles CV

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Joel Abramson, Secretary