

**KIPP ACADEMY LYNN CHARTER SCHOOL AND
KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
GOVERNANCE COMMITTEE**

**September 28, 2018
1:40 p.m.**

The meeting of the Board of Trustees of **KIPP ACADEMY LYNN CHARTER SCHOOL and KIPP ACADEMY BOSTON CHARTER SCHOOL GOVERNANCE COMMITTEE** (collectively, the “Schools”) convened at 1: 40 p.m. on September 28, 2018, at 15 Smith St. Dover, MA, held in compliance with the open meeting laws, at which a quorum of the Trustees was present. The Trustees present were Amanda Seider, Tom Beecher, Michael Kendall, Ivelisse Gonzalez, and Shenkiat Lim. The Trustees absent were Jennifer Betancourt and Caleb Dolan. Also present was Mekka Smith and Laurie Kennedy.

Seider called the meeting to order at 1:47 p.m. and presided throughout the meeting. Seider ascertained that sufficient Trustees were present at the meeting, and that, accordingly, a quorum existed.

After welcoming the Trustees who were present at the meeting, Seider then presented the agenda as follows: (1) Nomination of Tom Beecher as new Governance chair; (2) Starting a Development Committee; (3) Board communication norms; (4) Committee Goals; and (5) Approve June 2018 Governance Committee Minutes.

1. Nomination of Tom Beecher as Governance Chair

Seider made a nomination for Tom Beecher to chair the Governance Committee. After discussion, the Committee, by unanimous vote, took the following action:

VOTED: To approve Tom Beecher as Chair of Governance Committee.

2. Starting a Development Committee

Seider started a discussion about potentially creating a Development Committee around the following questions: Do we have the resources or will? Who would be the Development Committee Chair? What would be the goal to identify a new board member to join this committee? What is the status of fundraising needs for FY19? Kennedy answered questions about fundraising needs and potential purpose of the committee.

3. Board Communication Norms

Seider facilitated a discussion about the type of news that the board would like to receive on a regular basis from KIPP MA staff. They discussed criteria for news updates: information that is newsworthy; leadership team transitions; and significant student or staff disciplinary issues. The committee is committed to providing proactive communication to the rest of the Board.

4. Committee Goals

Seider facilitated a discussion about the committee's needs: identifying someone familiar with development; cultivating the next vice chair; creating the agenda for the June meeting to check in on progress of all committees meeting their stated goals.

5. Approve June 2018 Governance Committee Minutes

Seider announced the next business was to approve the June 2018 committee minutes. After discussion, the Committee, by unanimous vote, took the following action:

VOTED: To approve June 2018 Governance Committee Minutes.

The meeting adjourned at 2:24 p.m.

List of Documents Used at the Meeting (*These documents must be retained by the public body, but do not need to be physically stored with the meeting minutes.*)

- Committee Goals Template
- 2018.06.19 Governance Committee Meeting Minutes - DRAFT

[Tom Beecher, Committee Chair]
[Joel Abramson, Secretary]