

**KIPP ACADEMY LYNN CHARTER SCHOOL AND
KIPP ACADEMY BOSTON CHARTER SCHOOL
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

**January 23, 2019
9:00 a.m.**

The meeting of the Board of Trustees of **KIPP ACADEMY LYNN PUBLIC CHARTER SCHOOL** and **KIPP ACADEMY BOSTON PUBLIC CHARTER SCHOOL** (collectively, the “Schools”) convened at 9:02 a.m. on January 28, 2019 at 100 Northern Ave #17i Boston, MA, held in compliance with the open meeting laws, at which a quorum of the Trustees was present. The Trustees present were Amanda Seider, Caleb Dolan, Tom Beecher, Matt Fates, Shenkiat Lim, Jennifer Davis, Jennifer Betancourt, Paul Ketterer, Michael Kendall, Dawn Foye, and Doug Borchard. The Trustees absent were Ivelisse Gonzalez and Joel Abramson. Also present were Laurie Kennedy, Ed Smith, Stephen Pizzimenti, John Kalafatas, Mekka Smith, Adriana Hernandez, Callum Nelson, Annabelle Feliz, Rachel Heuisler and Luis Gondelles joined by phone

Seider called the meeting to order at 9:02 a.m. and presided throughout the meeting. Mekka Smith kept the minutes of the meeting. Seider ascertained that sufficient Trustees were present at the meeting, and that, accordingly, a quorum existed.

After welcoming the Trustees who were present at the meeting, Seider then presented the agenda as follows: (1) Welcome and Regional Updates; (2) October Essential Question Progress Monitoring Dashboard; (3) Finance Updates and Finance updates; (4) Teacher Retention Deep Dive; (5) Governance Committee Updates (6) Development Committee Updates; and (7) Consent Agenda.

1. Welcome and Regional Updates

After discussion, the Board, by unanimous vote, took the following action:

VOTED: To add Luis Gondelles as new board member.

2. January Essential Question Progress Monitoring Dashboard

Dolan reviewed the Regional Snapshot video of the dashboard and shared context behind the current progress of the organization. He reviewed the status of student enrollment, student

retention, academics, college match, staff recruitment and retention, and financial and compliance components.

3. Finance Updates and Finance updates

Dolan explained the Wheeler St. one pager and discussed project progress, including summer construction moves. Dolan further discussed KIPP Academy Lynn Collegiate using the North Shore Gym the following year as construction continues. Pizzimenti discussed financial policies and procedures. After discussion, the Board, by unanimous vote, took the following action:

VOTED: To approve Finance Controls (KIPP MA FY19 Credit Card and Financial Policies and Procedures)

4. Teacher retention Deep Dive

Heusler reviewed the teacher retention packet with Board and shared retention strategies. Heusler discussed KIPP MA's focus to align regional performance management, create teacher salary scale and focus on teacher work load, discussion included conversation on measures of success in correlation retention.

5. Governance Committee Updates

Beecher reviewed the MCPSA deck, which outlined the roles and responsibilities of the board. Beecher shared an update with the board that each board member will not be expected to join more than one committee. Currently a number of board members are working on multiple committees and are finding it difficult to make all the meetings in person. Additionally, Beecher announced the decision to merge the Governance and Compensation committees. A co-chair model will take place for merging committees.

6. Development Committee Updates

Kennedy reviewed Development PowerPoint with a focus on regional progress to goal towards the annual fund goal of 91%. Kennedy also highlighted the fundraising progress on the Wheeler project. Board continued discussion on the board development goals and noted upcoming fundraising events for schools.

7. Consent Agenda

The Board, by unanimous vote, took the following action:

VOTED: To approve October Board Minutes.

VOTED: To review and approve compliance report.

The meeting adjourned at 11:01 a.m.

List of Documents Used at the Meeting *(These documents must be retained by the public body, but do not need to be physically stored with the meeting minutes.)*

- January 2019 Essential Question Progress Monitoring Dashboard
- Luis Gondelles Bio
- KIPP at Wheeler Monthly Update - December 2018
- KIPP MA FY19 Credit Card and Financial Policies and Procedures 01-2019
- Board Deck Talent Pre-read
- Executive Compensation Tip Sheet for Charter School Board Members January 2019
- December 2018 webinar 12.17.18
- DEVO BOD January 2019
- 2019.01.17 KIPP MA Compliance Report
- KALCS Year 15 Summary of Review DRAFT for school review 1.10.19
- 2018.10.30 KIPP MA BOT Meeting Minutes - DRAFT



[Joel Abramson, Secretary]