

**KIPP ACADEMY LYNN CHARTER SCHOOL AND  
KIPP ACADEMY BOSTON CHARTER SCHOOL  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
TEACHING AND LEARNING COMMITTEE**

**April 10, 2019  
11:00 a.m.**

The meeting of the Board of Trustees of **KIPP ACADEMY LYNN CHARTER SCHOOL** and **KIPP ACADEMY BOSTON CHARTER SCHOOL TEACHING AND LEARNING COMMITTEE** (collectively, the “Schools”) convened at 11:00 a.m. on April 10, 2019 at 37 Babson St. MA, held in compliance with the open meeting laws, at which a quorum of the Trustees was present.

The following Trustees were present: Caleb Dolan, Jennifer Betancourt, and Jennifer Davis.

The following Trustees joined by phone: N/A

The following Trustees were absent: Doug Borchard

Additional participants: Mekka Smith, Ed Smith

Davis called the meeting to order at 11:37 a.m. and presided throughout the meeting. Davis ascertained that sufficient Trustees were present at the meeting, and that, accordingly, a quorum existed.

After welcoming the Trustees who were present at the meeting, Davis then presented the agenda as follows: (1) Welcome and Introductions; (2) Academic Data Headlines; (3) Data Simplification, Trends Analysis and Visualization; and (4) RELAY Training and Other Priority Investments.

**1. Welcome and Introductions**

Davis welcomed participants to the meeting.

**2. Academic Data Headlines**

Dolan discussed the 8<sup>th</sup> grade cohort’s performance in depth because they are currently not meeting set goals. He shared interventions and progress monitoring progress at the teacher and coach level.

**3. Data Simplification, Trends Analysis and Visualization**

The committee reviewed the Progress Monitoring Dashboard. One of the trends they pulled out was that chronic absenteeism increased this school year and the operations and leadership teams are still working to understand the root of this issue. Davis suggested that they look into two resources - “Attendance Works” and the Everyone Graduates Center at Johns Hopkins.

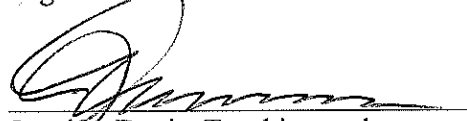
**4. RELAY Training and Other Priority Investments**

Dolan expressed that KIPP MA is partnering with RELAY in SY20 to facilitate coaches’ professional development. Dolan shared that an ELL Achievement Leader will join the team next year. The current ELA achievement leader will manage a small group of secondary Achievement Leaders. The committee is interested in looking for another non-committee member who has CAO or higher education experience.

The meeting adjourned at 12:30 p.m.

List of Documents Used at the Meeting *(These documents must be retained by the public body, but do not need to be physically stored with the meeting minutes.)*

- Teaching and Learning Committee Progress Monitoring Dashboard



Jennifer Davis, Teaching and Learning Committee Chair

Joel Abramson, Secretary