



**KIPP ACADEMY LYNN PUBLIC CHARTER SCHOOL AND  
KIPP ACADEMY BOSTON PUBLIC CHARTER SCHOOL  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
April 8, 2020 | 9:00 a.m.**

The meeting of the Board of Trustees of **KIPP ACADEMY LYNN PUBLIC CHARTER SCHOOL and KIPP ACADEMY BOSTON PUBLIC CHARTER SCHOOL** (collectively, the “Schools”) convened at 9:00 a.m. on April 8, 2020 via virtual conference, and held in compliance with the open meeting law, at which a quorum of the Trustees was present.

The following Trustees were present: Amanda Seider, Tom Beecher, Caleb Dolan, Joel Abramson, Matt Fates, Shenkiat Lim, Doug Borchard, Paul Ketterer, Ivelisse Gonzalez, Luis Gondelles, Jennifer Davis, and Michael Kendall.

The following Trustees were absent: Stephanie Oliveras.

Additional participants: Annabelle Feliz, Laurie Kennedy, Mekka Smith, Stephen Pizzimenti, Rhonda Barnes, John Kalafatas, Lovette Curry, Rachel Heuisler, David Daniel, and Shellina Semexant.

Seider called the meeting to order at 9:02 a.m. and presided throughout the meeting. Annabelle Feliz kept the minutes of the meeting. Seider ascertained that a sufficient number of Trustees were present at the meeting, and that, accordingly, a quorum existed.

**Welcome**

After welcoming the Trustees who were present at the meeting, Seider presented the agenda as follows: (1) Welcome guests, regional updates, Vote Stephanie Oliveras as Treasurer (2) Share highlights from COVID-19 Response (3) Discuss next steps for creating a capital reserve; (4) Review FY20 Forecast and vote on FY21 budget proposal; (5) Discuss April progress monitoring across the region. Highlight development and fundraising progress to goal; and (6) Consent Agenda.

**1. Welcome guests, regional updates (Amanda Seider, Caleb Dolan)**

Dolan welcomed guest to the virtual board meeting and shared the newest update to the board naming Stephanie Oliveras as the Treasure of the KIPP MA Board of Trustees. The board later voted this change in motion during the consent agenda portion of the meeting.

**2. Share highlights from COVID-19 Response (KIPP MA Team)**

Dolan shared highlights from KIPP MA’s COVID-19 response and highlighted the actions that the organization is taking to ensure that students, families, and staff are supported during the global pandemic. He reviewed the distribution procedures for materials and food, as well as the



impact of virtual learning and the intent to ensure all students received laptops to continue virtual learning remotely. Dolan highlighted meetings with parent leaders to ensure that they voices of parents and families were included in the ongoing discussion regarding student learning. There will be challenges around student academic retention, staff retention and alumni.

Barnes spoke to the how academic learning will shift for the remainder of the school year, noting that key learning material will be prioritized during this time. Students will not be academically penalized per DESE guidelines but will continue to learn new material. She confirmed that AP testing will be administrated online, ACT testing will be postponed.

Dolan also shared gratitude to Kendall, whose generous donation in response to COVID-19's impact allowed for a subset of parents, students, and families to receive funds directly.

**3. Discuss next steps for creating a capital reserve (Lovette Curry)**

Curry led the trustees through the Capital Reserve Policy for KIPP Massachusetts. She explained the policy's intent to outline the use and management of the board restricted capital reserve. Curry noted that this policy, if put in place, would allow for the repair of capital expenditures to the organization's physical facilities. The board of trustees will review and approve the capital reserve policy in June's board meeting.

**4. Review FY20 Forecast and vote on FY21 budget proposal (Stephen Pizzimenti)**

Pizzimenti led the trustees through the dashboard and forecast. He explained the planning and budgeting for FY21, highlighting COVID-19's impact on the budget. Prior to COVID-19, projections in both Lynn and Boston districts were above what was expected due to the impact of the Student Opportunity Act, which would have allowed us to repair the Wheeler Street roof and other building expenses. With the impact of COVID-19, Pizzimenti shared three potential FY21 state public tuition scenarios and how each could impact the organization. Pizzimenti will share a FY21 budget proposal for the board to vote on in June's board meeting.

**5. Discuss April progress monitoring across the region. Highlight development and fundraising progress to goal (Caleb Dolan)**

Dolan shared the recruitment team's pivot to online interviews, noting challenges around hiring and retention with the impact of COVID-19. He also highlighted development and fundraising progress towards the organization's \$1.2 million goal, which we have reached. Kennedy spoke to the challenges the organization could face moving forward due to COVID-19, noting the uncertainty of the COVID-19 effect on individuals whose retirement accounts are fluctuating or foundations that may change the scope of their support to combat COVID-19.

**6. Consent Agenda (Amanda Seider)**



The board reviewed the consent agenda and after discussion, the Board, by unanimous vote, took the following action:

**VOTED:** To approve Stephanie Oliveras as Treasurer

**VOTED:** To approve the January Board of Trustees Meeting Minutes

**VOTED:** To approve the January People Committee Minutes

**VOTED:** To approve the Compliance Report

A roll call vote was taken for each item. All present and on the phone voted yes.

- Amanda Seider as Chair
- Matt Fates as Vice Chair
- Joel Abramson as Secretary
- Tom Beecher
- Ivelisse Gonzalez
- Luis Gondelles
- Paul Ketterer
- Caleb Dolan
- Shenkiat Lim
- Doug Borchard
- Michael Kendall
- Jennifer Davis

The meeting adjourned at 10:55 a.m.

List of Documents Used at the Meeting ***(These documents must be retained by the public body, but do not need to be physically stored with the meeting minutes.)***

- 2020.04.08 BOT Packet
- 2020.03.27 Brutal Truths
- DRAFT KIPP Capital Reserve Policy
- KIPP MA capital expenditures
- KIPP MA capital expenditures & improvements
- KIPP MA FY20 Budget Forecast - Board Meeting 4-2020
- FY21 Planning and Budgeting update 3-23-20
- KIPP MA FY21 Budget - Board Meeting 4-2020
- KIPP MA Financial Dashboards as of 1-31-20
- 2020.04.08 Essential Question Progress Monitoring Dashboard\_EDITED.
- 2020.01.22 Board Meeting Minutes-DRAFT



- 2020.01.22 People Committee Meeting Minutes- DRAFT
- FINAL 2020.04.08 KIPP MA Compliance Report

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[Joel Abramson, Secretary]

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