



**KIPP ACADEMY LYNN PUBLIC CHARTER SCHOOL AND  
KIPP ACADEMY BOSTON PUBLIC CHARTER SCHOOL  
MINUTES OF THE MEETING OF THE DEVELOPMENT COMMITTEE  
May 23rd, 2023 | 3:15 PM**

The meeting of the Development Committee of **KIPP ACADEMY LYNN PUBLIC CHARTER SCHOOL and KIPP ACADEMY BOSTON PUBLIC CHARTER SCHOOL** (collectively, the “Schools”) convened at 3:15 pm on May 23rd over Zoom, held in compliance with open meeting law, at which a quorum of the committee members was present.

**The following Committee members attended by Zoom:** Mike Gaburo, Mike Kendall, Becca Root, Nikki Barnes

**Additional participants:** John Donovan

**The following committee members were not present:** Danielle Boudreau

*Becca Root* called the meeting to order at *time* and presided throughout the meeting. *She* ascertained that sufficient Committee members were present at the meeting, and that, accordingly, a quorum existed.

*Minutes captured below-- be sure to capture who spoke and details of the discussion as much as possible!*

1. Becca opened the meeting introducing John Donovan, our new philanthropy consultant. John spent some time sharing what he will be focusing on over the next two months.
2. Becca then went into an ice breaker where participants shared their next planned vacation
3. Becca presented our current state of development, our dashboard for FY23 and previewed our pipeline for FY24.
  - a. Mike Gaburo asked for some clarification around what BOY expectation meant compared to Most Recent expectations
  - b. Mike Kendall asked to include a call out on board giving on future dashboards- percent of the board that has given and percent towards the overall contribution to the annual fund
4. Becca shifted the focus to discuss the two documents sent as pre-work, board member archetypes and fundraising 101.
  - a. Mike Kendall gave feedback on some the language in both documents



- b. Nikki asked how this would roll out in September and Mike Kendall mentioned that we should have 45 minutes to discuss with the board.
- c. Becca said she would edit the documents and share another version by June

**Becca Root moved to close out the *Thursday May 23rd* Development Committee Meeting at 4:04 PM**

A handwritten signature in black ink, appearing to be "Becca Root".

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Committee Chair Signature