

KIPP MA Finance and Facilities Committee Meeting NOTICE and Agenda Posted 1/20/2023

Notice:

The KIPP Academy Lynn Public Charter School and KIPP Academy Boston Public Charter School Finance and Facilities Committee will meet on Wednesday 1/25 at 10:00 am. The meeting will be held virtually.

For additional information, please contact Jesse Fetbroth at jfetbroth@kippma.org or 781-696-8402.

KIPP Academy Lynn Public Charter School and KIPP Academy Boston Public Charter School Finance and Facilities Committee

Date: 1/25/2023

Time: 10:00 AM to 11:30 AM

Location: <https://zoom.us/j/8454471212>

Minutes: [Finance and Facilities Committee Meeting Minutes 01-25-2023.docx](#)

Agenda Item	Materials
Wheeler Roof updates	<ul style="list-style-type: none"> • Roof Replacement Project - Cost Summary 10-26-22.pdf
FY23 Financials, Dashboards, and Budget Forecast	<p>Dashboards:</p> <ul style="list-style-type: none"> • KIPP MA FY23 Financial Dashboards 12-31-22 as of 1-25-23 - Details.pdf • KIPP MA FY23 Financial Dashboards 12-31-22 as of 1-25-23 - Summary.pdf <p>Forecast:</p> <ul style="list-style-type: none"> • KIPP MA FY23 Budget Forecast as of 1-25-23.pdf <p>Financial statements (optional to review):</p> <ul style="list-style-type: none"> • KIPP MA FY23 Unaudited Statement of Financial Position 12-31-22 as of 01-23-23.pdf • KIPP MA FY23 Unaudited Statement of Financial Position by Entity 12-31-22 as of 01-23-23.pdf • KIPP MA FY23 vs. FY22 Unaudited Comparative Balance Sheet 12-31-22 as of 01-23-23.pdf • KIPP MA FY23 Unaudited Balance Sheet by Entity 12-31-22 as of 01-23-23.pdf
Accounting software transition	<p>For reference but does not need to be reviewed:</p> <ul style="list-style-type: none"> • KIPP Academy Lynn MIP Migration to Sage Intacct 5-26-22

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and implementation	
FY24 Budget Process Planning	<ul style="list-style-type: none"> • KIPP MA FY24 Budgeting Process
ED Credit Card Review	<p>Which committee members will review?</p> <ul style="list-style-type: none"> • Formally - Steph and sign via DocuSign • Committee members also have access to review as needed <p>How much time do folks need?</p> <ul style="list-style-type: none"> • A week is good. <p>Note: Narrative and budget for review - for major expenses, especially trips. Also account for what is reimbursed.</p> <p>If you have any questions about transactions, send them to Eskedar and Steve so they can coordinate with Nikki and Jesse</p>
Check in on FY23 Committee Goals	<ul style="list-style-type: none"> • Finance and Facilities Committee Goals (2022-2023)

Notice of this meeting was time-stamped and posted in the City Clerk's office 48 hours prior to the meeting per the Open Meeting Law requirement.